Place: «Employer\_City»

Date: «Current\_Date»

**To Whom It May Concern**

It is to certify that «Employee\_Salutation». **«Employee\_Full\_Name»**, worked in our school/college from **«Employee\_Date\_of\_Joining»** to **«Employee\_Date\_of\_Leaving»**.

During his/her service with us, He/she was positive, adaptable, and compassionate and always known for his/ her strong classroom presence by engaging students with creative and fun-filled lessons.

His/her roles and responsibilities comprise preparing educational content, planning & implementing educational activities & events, participating in parent-teacher meetings, assessing & recording students’ progress, etc.

We wish his/her all success in future endeavours.

For the **«Employer\_Name»**

Authorized Signatory.